

General

Can I bulk apply templates?

You can only bulk apply a template to documents during the import process. Once the document is imported you can only apply a template to documents one at a time.

This is mainly due to the fact that NovaCore and auditors would like you to read and understand each document that you are using within your organisation. If we allowed bulk updating of features such as applying templates, approving or marking as complete, this would then give you the ability to alter documents in bulk without opening and or reading them. Also, if documents are approved they need to be revised with a new revision number even for something as small as a template change.

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