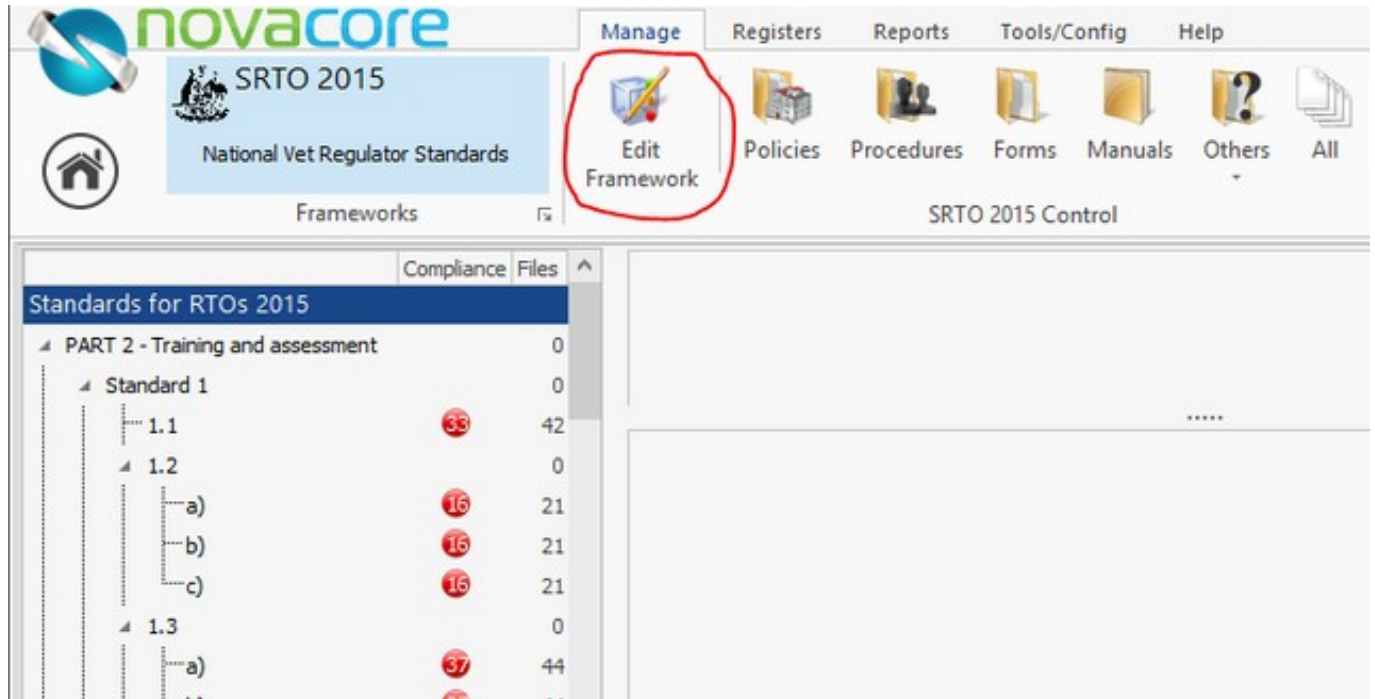


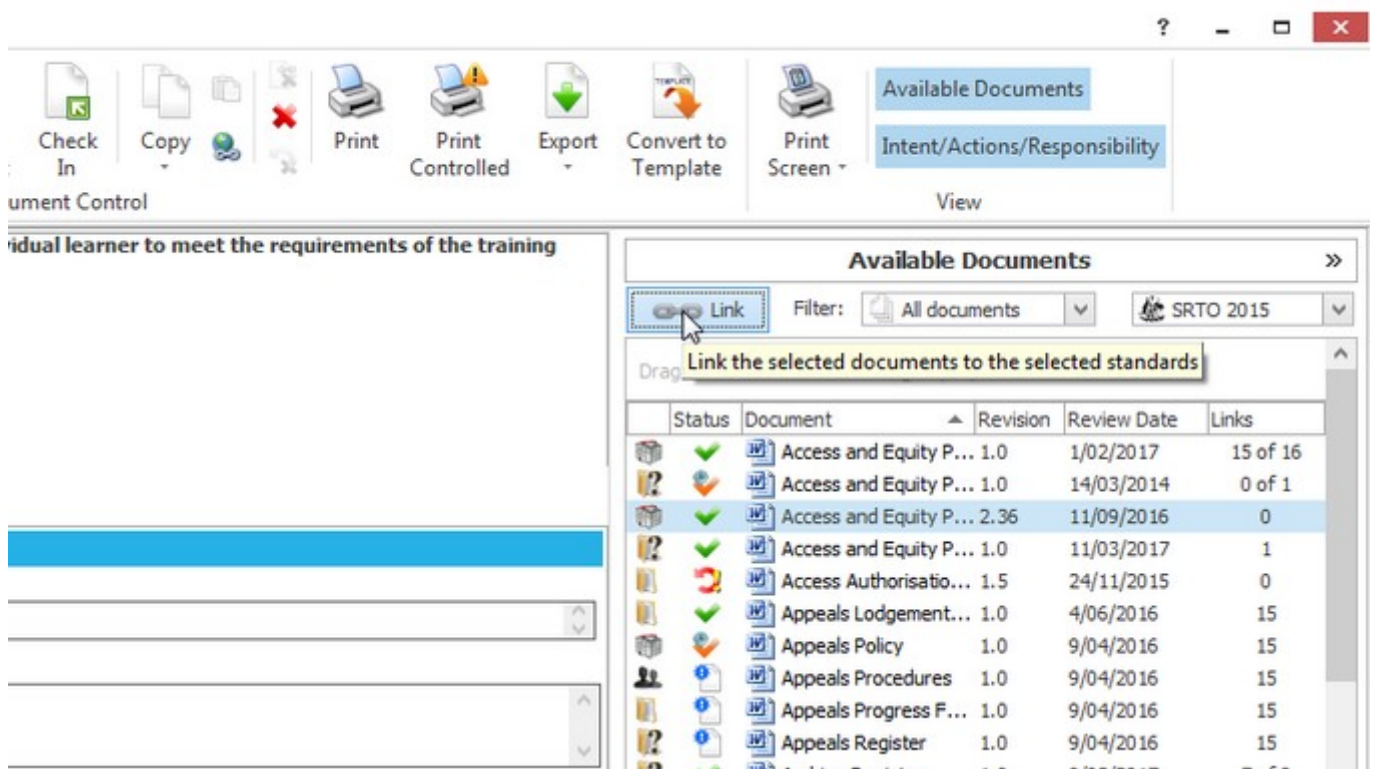
General

How do I link documents to standards?

1. Select your Desired Framework and head to the traffic light system
2. Click the Manage tab and then click the Words “View Framework”
3. Click “Edit Framework” to allow editing of Links.

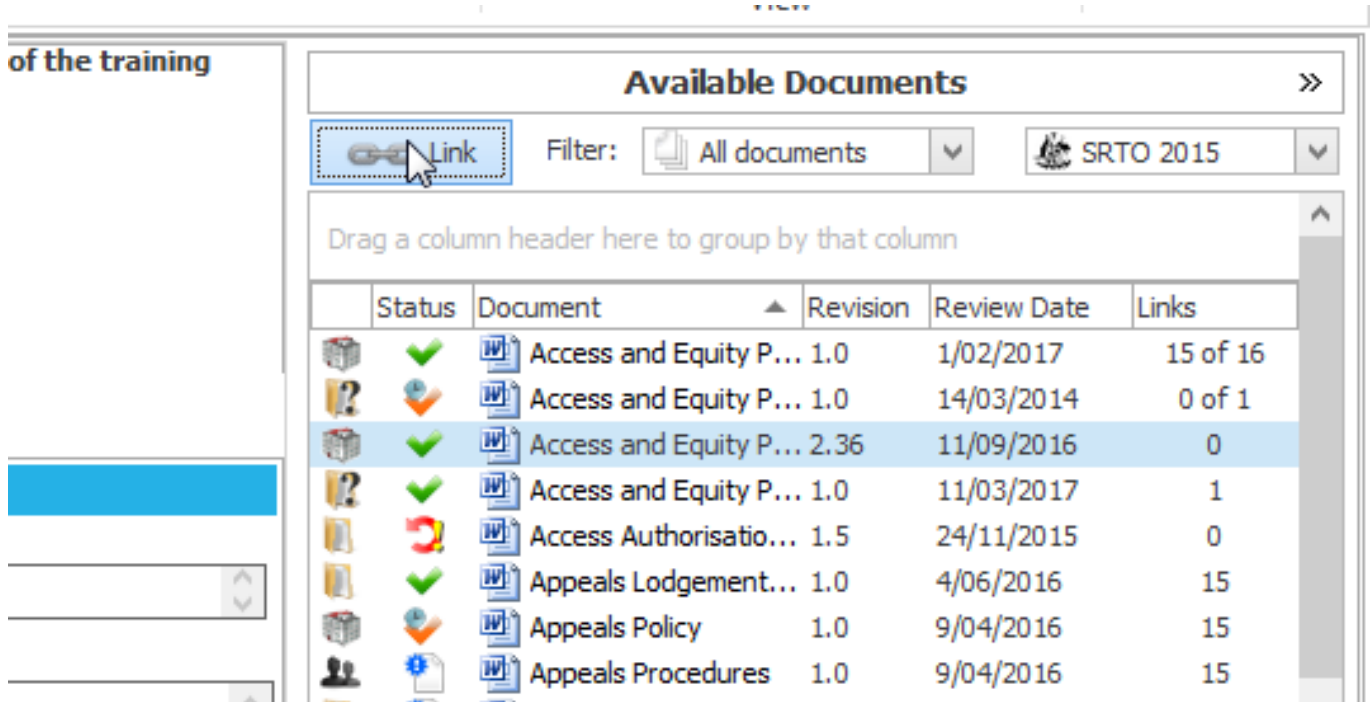


4. Now select the document want to link on the right hand side of the traffic light system



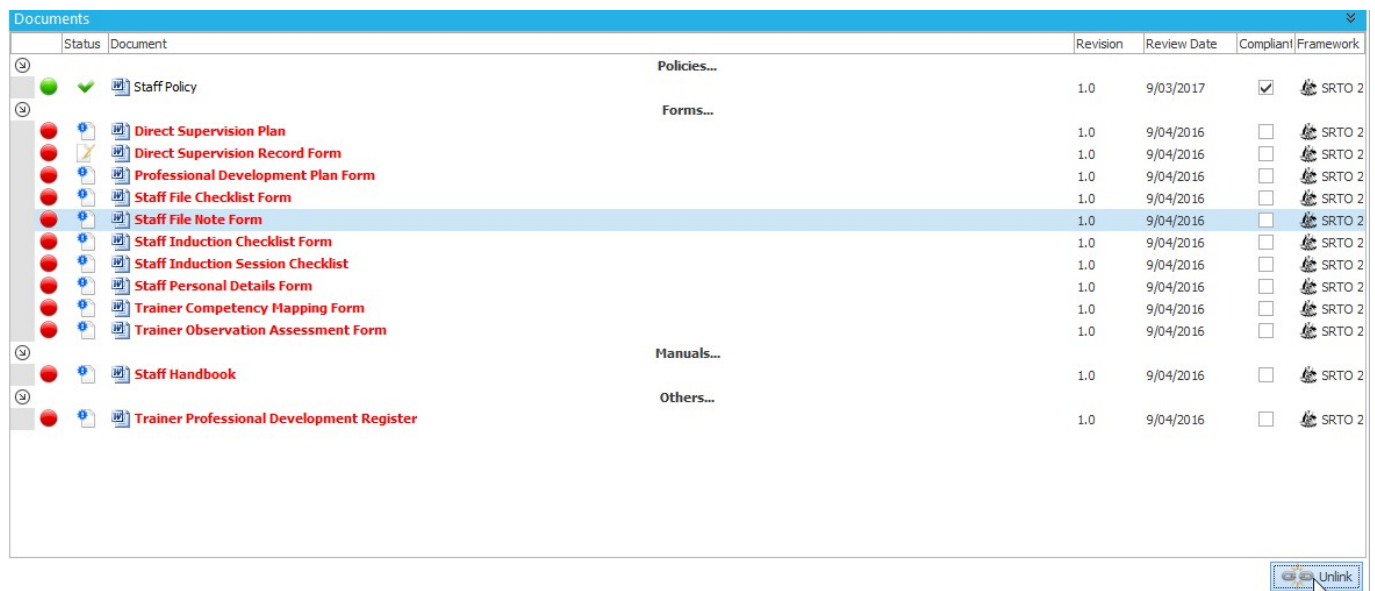
General

5. Click the standard you would like to link it to on the left hand side and click the link button which is located near the “Available Documents Filter”



6. Hold the Control key on your keyboard to ink Multiple documents to standards.

7. If you make a mistake, Unlink the document by selecting the standard the document is linked to, then select the document in the centre that is incorrect, then click unlink as in screenshot below.



Remember to select “Edit Framework” to make the Link Button appear.

Unique solution ID: #1011

Author: NovaCore

Last update: 2018-09-04 11:05